MARION COUNTY

AUTO PAY ENROLLMENT FORM FOR PROPERTY TAXES

(Please Print or Type All Information)

SECTION A: ENROLLMENT OR CHANGE AUTHORIZATION ***COMPLETE ONE FORM FOR EACH TAX ID NUMBER***

Complete this section for new enrollments, financial institution or account changes. Enrollee may select one account (either checking or savings) with one financial institution.

Tax ID Number **(EXAMPLE: 2008-1-MAR000)**

SELECT ONE: ☐ New Enrollment ☐ Change

Name as shown on tax statement

Address as shown on tax statement

City, State, Zip

Daytime Phone Number E-Mail Address

Name of Financial Institution

Address (City) of Financial Institution

☐ Checking

Routing Number (see example below)

☐ Savings

Account Number (see example below)

I hereby authorize the Marion County Treasurer and the financial institution named above to initiate entries to my bank account. This authority will remain in effect until I notify you in writing to cancel it in such time as to afford the financial institution a reasonable opportunity to act on it. I can stop payment of any entry by notifying my financial institution five (5) days before my account is charged. I also understand that if I change or close my account at the financial institution listed on this authorization, I must immediately notify the Treasurer's Office. All notifications to the Marion County Treasurer's Office must be in writing and sent to the address shown below.

(Signature) (Date)

PLEASE CHOOSE ONE WITHDRAWAL OPTION

☐ On the due dates in December and May

☐ In monthly installments of $_____ beginning _____

NOTE:
To change a withdrawal option, you must submit a new enrollment form.

SECTION B: CANCELLATION

Complete this section to cancel the Auto Pay Withdrawal Authorization. Effective Date: _____

I hereby cancel the authorization for Marion County to originate deductions to my checking/savings account for payment of property taxes.

(Signature) (Date)

PLEASE ATTACH VOIDED CHECK HERE: (do not send deposit slip)

John & Jane Doe
123 Anywhere St.
Marion, KS 66861

0426

_____ 20_____

Pay to the Order Of_____ $

_____ Dollars

VOID

USA Bank
Anywhere, USA

FOR _____

123456789 **1002003007897** **0426**

Routing No. Checking Account No.

RETURN SIGNED AGREEMENT AND VOIDED CHECK TO:

Jeannine Bateman
Marion Co. Treasurer
P O Box 257
Marion, KS 66861