



MARION COUNTY COURTHOUSE

MARION COUNTY, KANSAS

## PLANNING & ZONING/ENVIRONMENTAL HEALTH

230 E. MAIN ST.  
MARION, KANSAS 66861  
PHONE: 620-382-2945

### OPEN RECORDS REQUEST FORM

DATE OF REQUEST: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

RECORDS REQUESTED: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Requested records will be provided within three business days of date that the open records request form was received. In the event that requested records cannot be provided within three business days, a written explanation will be issued. K.S.A. 45-215.

**OFFICE USE ONLY**

DATE REQUEST RECEIVED: \_\_\_\_\_

ADMINISTRATION FEE PAID: \_\_\_\_\_

NUMBER OF PAGES REQUESTED: \_\_\_\_\_