

**RECORD OF PROCEEDINGS  
BOARD OF COMMISSIONERS  
MARION COUNTY, KS**

October 22, 2018

Commission met in regular session at 9:00 a.m. at the Marion County Courthouse with Chr. Dianne R. Novak and Comm. Kent Becker present. Comm. Randy Dallke joined the session at 9:12 a.m. Also present was Co. Clerk Tina Spencer. Present for portions of the meeting were Co. Counselor Brad Jantz, Gene Winkler, Tom Britain, Henry Ethem, Lloyd Meier, Todd Heidtschmidt, Roger Holter, Mike Beneke, and members of the press.

**TAX SALE:** Attorney Susan Robson joined the session to discuss the sale of properties acquired by the County at recent tax sales. There is no additional title work that needs to be done. Expenses will include advertising and preparing the deeds. The consensus of the Board was to hold an auction and waive the minimum bid on these properties.

**ADMINISTRATIVE:** Becker moved to approve the minutes of October 8<sup>th</sup> as presented. Novak seconded and motion carried 2-0. Becker moved to approve the minutes of October 12<sup>th</sup> as presented. Novak seconded and motion carried 2-0.

- Budget reports and department revenue reports were reviewed.
- A written quarterly report from Emergency Management Director Randy Frank was reviewed.
- Comm. Dallke joined the session. Salary sheets were signed for Charles Walker – new part time AEMT at \$13.00/hour effective 10/17/2018 and new part time Sheriff Deputy Colt Pfautz at \$12.00/hour effective 8/16/2018.
- Becker moved to adopt revised payday and holiday schedules for 2019. Dallke seconded and motion carried 3-0.

**AMBULANCE:** Interim Dir. Robert Church presented monthly statistics for September. Dallke moved to approve quarterly write-offs in the amount of \$4,737.00. Becker seconded and motion carried 3-0.

**HEALTH DEPARTMENT:** Admin. Diedre Serene presented a quarterly department update.

A salary sheet was signed for new part-time Child Care Licensing Surveyor Erin Hein at \$16.00/hour effective 11/8/2018.

Serene requested an executive session for five minutes to discuss personnel/hiring. Novak moved to recess into executive session to discuss personnel/hiring pursuant to K.S.A. 75-4319b (1) for personnel matters of non-elected personnel with Serene and the Board present for five minutes (from 9:54 a.m. to 9:59 a.m.) with open session to resume in the Commission room following the closed session. Dallke seconded and motion carried 3-0. Open session resumed with no action.

Serene requested an executive session for five minutes to discuss personnel/performance. Novak moved to recess into executive session to discuss personnel/performance pursuant to K.S.A. 75-4319b (1) for personnel matters of non-elected personnel with Serene and the Board present for five minutes (from 10:02 a.m. to 10:07 a.m.) with open session to resume in the Commission room following the closed session. Becker seconded and motion carried 3-0. Open session resumed with no action.

**ROAD DISCUSSION (Hillcrest & Ridgeway):** Road Supervisor James Olsen and Park & Lake Supt. Isaac Hett joined the session. Lake Resident Jessica Lauren expressed concern about a road south of the Improvement District #2 water tower which has not been accepted for County maintenance. Novak suggested the Board hold a meeting to review and determine a future plan for roads at the County Lake. No decisions were made.

**APPRAISER:** Co. Appraiser Lisa Reeder reported that Personal Property Coordinator Kassidi Luthi has resigned effective 10/23/2018. Reeder is advertising for an entry level position in the office. A salary sheet for was signed for Michella Klenda from \$1,952.00/mo. to \$2,061.00/mo. – promotion to Personal Property Coordinator effective 10/24/2018.

**DEPARTMENT ON AGING:** Dir. Gayla Ratzlaff presented bids for a handicap accessible van:

Jay Hatfield Mobility, Wichita:	2018 Dodge Caravan SE (used)	\$43,703.00
Hillsboro Ford, Hillsboro:	2018 Dodge Caravan SE (new)	\$48,422.00
Kansas Truck Mobility, Wichita:	2018 Dodge Grand Caravan	\$45,500.00
Kansas Truck Mobility, Wichita:	2017 Dodge Grand Caravan SE	\$46,100.00

The Board requested that Ratzlaff review her budget prior to a bid being accepted. No decision was made.

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October 22, 2018, Continued

**DISCUSSION – FIVE MEMBER COMMISSION:** Co. Counselor Brad Jantz joined the session. Discussion was held regarding potential districting should the ballot question pass to change to five Commissioners. Marion Mayor Todd Heitschmidt and Marion City Administrator Roger Holter presented suggested districts for discussion. No decisions were made.

**MARION COUNTY COMMUNITY ECONOMIC DEVELOPMENT CORPORATION (MCCEDC):** Katherine Young and Clint Seibel joined the session on behalf of MCCEDC to discuss the pay master agreement. Dallke moved to approve and sign the document presented. Becker seconded and motion carried 2-1. Novak opposed. It was noted by Clerk Spencer that the paragraph governing political activity would require revision. After further discussion, Dallke moved to approve the document subject to staff review. Becker seconded and motion carried 3-0. Jantz will finalize for signature.

**CO. COUNSELOR:** Counselor Jantz discussed ongoing projects and situations with the Board. No decisions were made.

**PUBLIC COMMENT:** Mike Beneke suggested the County upgrade Upland Road between Highways 56 and 256 and place a sign on Highway 256 to direct individuals to the County Lake.

**ADMINISTRATIVE:** A salary sheet was signed for Luke Steele from \$15.55/hour to \$15.80/hour – one year raise as Paramedic effective 9/22/2018.

Spencer requested an executive session for five minutes to review an FMLA and Shared Leave request for an employee. Novak moved to recess into executive session to review an employee request for FMLA and Shared Leave pursuant to K.S.A. 75-4319b (1) for matters of non-elected personnel with the Board, Spencer and Jantz present for five minutes (from 12:47 p.m. until 12:52 p.m.) with open session to resume in the Commission room following the closed session. Dallke seconded and motion carried 3-0. Open session resumed with a motion by Novak to approve FMLA and Shared Leave for an employee in need. Dallke seconded and motion carried 3-0. Novak moved to adjourn the regular meeting. Dallke seconded and motion carried 3-0. Meeting adjourned at 12:55 p.m.

**SPECIAL SESSION – EMPLOYMENT INTERVIEWS:** Novak called a special meeting to order for the purpose of conducting employment interviews for the EMS Director position. Dr. Don Hodson, Medical Director, joined the session. Also present for portions of the session were several applicants for the EMS Director position.

Novak moved to recess into executive session to conduct an employment interview pursuant to K.S.A. 75-4319b (1) for matters of non-elected personnel with the Board, Dr. Hodson, and an applicant present for 45 minutes (from 1:06 p.m. until 1:51 p.m.) with open session to resume in the Commission room following the closed session. Dallke seconded and motion carried 3-0. Open session resumed with no action.

Novak moved to recess into executive session to conduct an employment interview pursuant to K.S.A. 75-4319b (1) for matters of non-elected personnel with the Board, Dr. Hodson, and an applicant present for 45 minutes (from 1:58 p.m. until 2:43 p.m.) with open session to resume in the Commission room following the closed session. Becker seconded and motion carried 3-0. Open session resumed with no action.

Novak moved to recess into executive session to conduct an employment interview pursuant to K.S.A. 75-4319b (1) for matters of non-elected personnel with the Board, Dr. Hodson, and an applicant present for 45 minutes (from 2:57 p.m. until 3:42 p.m.) with open session to resume in the Commission room following the closed session. Dallke seconded and motion carried 3-0. Open session resumed with a motion by Novak to recess back into executive session to continue the employment interview pursuant to K.S.A. 75-4319b (1) for matters of non-elected personnel with the Board, Dr. Hodson, and the applicant present for seven minutes (from 3:43 p.m. until 3:50 p.m.) with open session to resume in the Commission room following the closed session. Becker seconded and motion carried 3-0. Open session resumed with no action.

Novak moved to recess into executive session to conduct an employment interview pursuant to K.S.A. 75-4319b (1) for matters of non-elected personnel with the Board, Dr. Hodson, and an applicant present for 45 minutes (from 3:53 p.m. until 4:38 p.m.) with open session to resume in the Commission room following the closed session. Dallke seconded and motion carried 3-0. Open session resumed with no action.

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October 22, 2018, Continued

Novak moved to recess into executive session to discuss the employment interviews pursuant to K.S.A. 75-4319b (1) for matters of non-elected personnel with the Board and Dr. Hodson present for five minutes (from 4:40 p.m. until 4:45 p.m.) with open session to resume in the Commission room following the closed session. Dallke seconded and motion carried 3-0. Open session resumed with a motion by Dallke to authorize Chr. Novak to make an offer of employment to an applicant. Becker seconded and motion carried 3-0.

Novak moved to adjourn. Dallke seconded and motion carried 3-0. Meeting adjourned at 4:50 p.m.

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Dianne R. Novak, Chairman

ATTEST: \_\_\_\_\_  
Tina D. Spencer, County Clerk