

**RECORD OF PROCEEDINGS  
BOARD OF COMMISSIONERS  
MARION COUNTY, KS**

April 30, 2018

Commission met for payday and other business at 9:00 a.m. with Chr. Dianne Novak, Comm. Kent Becker, and Comm. Randy Dallke present. Also present were Co. Clerk Tina Spencer, Co. Counselor Brad Jantz, and members of the press. Present for portions of the meeting were: Tom Britain, Anthony Roy and Yvonne Cushenbery.

**SALES TAX:** Sales tax for the month of February, 2018 has been received in the amount of \$44,634.28. The special half cent sales tax distribution for the construction of the jail has been received in the amount of \$38,665.61.

**PAYDAY:** The monthly purchasing card report was reviewed. Mileage logs and the cumulative comp time report were reviewed. A detailed list of expenditures by fund was reviewed. The warrant register was approved and signed for a payday figure of \$1,171,747.38, including payroll at \$508,576.66. Checks #50186-50427. Voided check #50229.

**ADMINISTRATIVE:** The Kansas Preservation Alliance has chosen Marion County to receive a 2018 Merit Award for Excellence for the courthouse window project. An awards ceremony will be held May 18<sup>th</sup>.

- A letter was received from EMS Director Ed Debesis, rescinding his resignation.
- **Minutes:** Dallke moved to approve the minutes of April 23<sup>rd</sup> as presented. Becker seconded. Motion carried 3-0.
- A contract was signed for McGrath and Associates to proceed with the comprehensive pay plan study. The full Board will meet with McGrath on the project.
- Becker moved to contract with Kaw Valley Engineering in the amount of \$26,000.00 for pre-design work on the transfer station remodel/addition project. Dallke seconded and motion carried 3-0. An agreement was signed.
- Budgeted transfers were approved:
  - R&B Sales Tax to Capital Improvement in the amount of \$85,646.00
  - Road Maintenance & Improvement (7 mills) to Capital Improvement in the amount of \$299,761.00.
- Dallke moved to approve the Section 125 Cafeteria Plan Document for the upcoming benefit year (from May 1, 2018 through April 30, 2019). Becker seconded and motion carried 3-0.
- Becker moved to approve the job description for the new Assistant EMS Director position. Dallke seconded and motion carried 3-0. The next step is to set the salary.
- The North Central Kansas Library System board appointment for Marion County is due August 1<sup>st</sup>. NCKLS representatives will provide a list of potential candidates for appointment by the Board of Commissioners.
- Becker moved to approve the agreement for County Counselor services between Marion County and Brad Jantz. Dallke seconded and motion carried 3-0, and the agreement was signed.

**APPRAISER:** Co. Appraiser Lisa Reeder and Deputy Co. Appraiser Brian Frese requested permission to trade in the department's 1996 Mercury Sable toward the purchase of a 2010 Jeep Liberty Sport from Midway Motors at a total cost of \$7,749.00 including document fees. Becker made a motion to approve the purchase with the document fees removed (if possible). Dallke seconded and motion carried 3-0.

Reeder and Frese requested to upgrade the Mobile Office software used by the department and purchase a tablet to run the software. The software from Tyler Technologies is \$7,980.00. A quote for a Microsoft Surface Pro was received from CDW-G at \$1,065.13. Novak moved to purchase a tablet and the software upgrade as requested. Dallke seconded and motion carried 3-0.

**ROAD & BRIDGE:** Area fuel bids were reviewed:

	Area 1	Area 2	Area 3
	<u>1,400 gals.</u>	<u>1,950 gals.</u>	<u>1,950 gals.</u>
Cooperative Grain, Hillsboro	2.2700 = \$3,178.88	2.2650 = \$4,416.75	2.2800 = \$4,446.00
Epp's Service, Elbing	2.2776 = \$3,188.64	2.3976 = \$4,675.32	2.2576 = \$4,402.32
Agri-Trails Coop, Navarre	2.4300 = \$3,402.00	2.4300 = \$4,738.50	2.4500 = \$4,777.50

Novak moved to accept the bid for Areas 1 and 2 from Cooperative Grain and the bid for Area 3 from Epp's Service. Dallke seconded and motion carried 3-0.

- Hamm reported that the tire bid awarded last week did not meet the specs requested by the County. Dallke moved to rescind the previous award and instead award the bid to Rod's Tire & Service. Becker seconded and motion carried 3-0.
- The Diamond Vista wind project was discussed. Hamm stated that the R&B Department is addressing a concern on one of the haul route roads because it has not been done timely by those in charge of the project.

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April 30, 2018, Continued

**ROAD & BRIDGE, CONTINUED:** Dallke moved to accept and sign the contract with Cook, Flatt & Strobel for the testing services on Nighthawk and 60<sup>th</sup>. Becker seconded and motion carried 3-0.

- Citizen requests for rock reimbursement were discussed. Jantz will work with Hamm to develop a written policy for approval by the Board.

**MARION COUNTY COMMUNITY ECONOMIC DEVELOPMENT CORPORATION (MCCEDC):** Novak read a prepared statement and requested that the MCCEDC be defunded and that an Economic Development Director be hired as a County employee. Interim Director Anthony Roy indicated that the group is still hopeful that a Director can be hired, and many of the issues facing the volunteer board will be resolved. After discussion, the consensus of the Board was to give the group 90-120 days to get a Director in place. If they are unable to hire a Director within that amount of time, the issue will be re-assessed by the County Commission.

- A request from MCCEDC to receive all files previously held by the Marion County Economic Development Director was denied.
- Dallke moved to allow MCCEDC to use the phone line previously assigned to Marion County Economic Development and to reimburse the County for the phone line expense. Becker seconded and motion carried 3-0.

**COUNTY CLERK – ELECTION EQUIPMENT PURCHASE:** Election equipment information and cost proposals were presented by Clerk Spencer.

	<u>ADA &amp; Central Scan Option</u>	<u>ADA &amp; Precinct Scan Option</u>
Election Systems & Software	\$84,655.00	\$75,560.00
Election Source	\$85,736.50	\$96,260.00

Dallke moved to purchase 10 Express Vote ballot marking devices and one DS450 digital image scanner and peripherals from Election Systems & Software for \$84,655.00. Becker seconded and motion carried 3-0. Spencer was directed to provide a purchase agreement for the next meeting outlining a two or three year payment plan.

**TECHNOLOGY:** Spencer indicated that due to a software upgrade at the Sheriff’s Office, a new server is needed for the courthouse about 18 months sooner than initially planned. The server recommended by Lloyd Davies consists of 10 1.2 TB hard drives at a total cost of \$4,310.00. Becker moved to proceed with the recommended purchase from Networks Plus. Dallke seconded and motion carried 3-0.

**APPRAISER:** Lisa Reeder rejoined the session and indicated that the vehicle purchase price has been reduced to offset the document fees charged. In addition, the vehicle will carry a two year / 150,000 mile warranty.

**PUBLIC COMMENT:** Patty Decker expressed concerns regarding lack of notification of meetings by MCCEDC.

**CO. COUNSELOR:** Novak moved to enter executive session to discuss personnel pursuant to K.S.A. 75-4319b (1) for personnel matters with Jantz for 15 minutes (from 12:35 p.m. to 12:50 p.m.). Dallke seconded and motion carried 3-0. Open session resumed with no action.

- Pending issues and general matters being handled by Jantz were reviewed.
- Jantz recommended a procedural change regarding Commission review of department head time sheets.

Dallke moved to adjourn. Becker seconded and motion carried 3-0. Meeting adjourned at 12:57 p.m.

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Dianne R. Novak, Chairman

ATTEST: \_\_\_\_\_  
Tina D. Spencer, County Clerk