

**RECORD OF PROCEEDINGS
BOARD OF COMMISSIONERS
MARION COUNTY, KS**

March 30, 2018

Commission met for payday and other business at 9:00 a.m. with Chr. Dianne Novak, Comm. Kent Becker, and Comm. Randy Dallke present. Also present were Deputy Co. Clerk Ashley Herpich and members of the press. Present for portions of the meeting were Park & Lake Superintendent Isaac Hett, Co. Counselor Susan Robson, Mike Beneke, Linda Peters, Tom Britain, and Yvonne Cushenbery.

SALES TAX: Sales tax for the month of January, 2018 has been received in the amount of \$48,678.97. The special half cent sales tax distribution for the construction of the jail has been received in the amount of \$42,169.40.

PAYDAY: The monthly purchasing card report was reviewed. Department head time sheets, mileage logs, and the cumulative comp time report were reviewed. A detailed list of expenditures by fund was reviewed. The warrant register was approved and signed for a payday figure of \$984,604.46, including payroll at \$488,644.05. Checks #49918-50179. Voided checks #49962, #50084.

ADMINISTRATIVE:

- **Minutes:** Becker moved to approve the minutes of March 26th as presented. Dallke seconded. Motion carried 3-0.
- Change orders affecting 2017 and prior years' tax rolls were reviewed and signed by the Board.
- The Board approved the advertisement for National Volunteer Week, April 15-21, 2018.
- Electrical bids for the stage at the Park & Lake were reviewed and discussed with Supt. Isaac Hett. Each contractor will be asked to resubmit their bid to include trenching, and keeping the electrical box above flood level.
- Dallke moved to enter executive session to discuss personnel/performance (Commission only) pursuant to K.S.A. 75-4319b (1) for personnel matters for five minutes (from 9:25 a.m. to 9:30 a.m.). Becker seconded and motion carried 3-0. Open session resumed with no action.

EMS DIRECTOR RESIGNATION: Dir. Ed Debesis joined the session. Debesis requested an executive session to discuss personnel/performance for 15 minutes. Dallke moved to enter executive session to discuss personnel/performance pursuant to K.S.A. 75-4319b (1) for personnel matters with Debesis for 15 minutes (from 9:31 a.m. to 9:46 a.m.). Becker seconded. Discussion ensued regarding whether Robson and/or Debesis' spouse should be included. Dallke rescinded his motion. Dallke made a second motion to enter executive session to discuss personnel/performance pursuant to K.S.A. 75-4319b (1) for personnel matters with only the Board and Debesis present for 10 minutes (from 9:39 a.m. to 9:49 a.m.). Becker seconded and motion carried 2-1. Novak opposed. Open session resumed with no action. Discussion continued between the Board, Robson and Debesis with public comments from Patty Decker, Yvonne Cushenbery, and Linda Peters.

Dallke moved to put another person on staff within the current budget year with Debesis to outline the duties of the position prior to a person being hired, and with a second position being discussed at budget time. Becker seconded. Motion carried 2-1. Novak opposed.

Novak moved to accept the resignation of Debesis as submitted, effective June 1st. Motion died for lack of a second.

PLANNING/ZONING/ENVIRONMENTAL HEALTH: Dir. Emma Tajchman joined the session to request a variance on the setback requirement for a septic system on a new home being built by Charles and Cathy DeForest. After discussion Dallke moved to approve a variance to allow a setback of 30' for the septic system. Becker seconded. Motion carried 3-0.

Tajchman updated the Board on the Diamond Vista project. Novak noted that a PILOT agreement has still not been reached. Robson recommended that the Board contact attorney Pat Hughes for assistance.

ROAD & BRIDGE: Supt. Jesse Hamm, Road Supervisor Jesse Smith, and Bridge/Culvert Supervisor James Olsen were present for department business and a work session. Also present were Mike Beneke and Linda Peters.

Area fuel bids were reviewed:	Area 1 <u>1,400 gals.</u>	Area 2 <u>1,950 gals.</u>	Area 3 <u>1,950 gals.</u>
Agri-Trails Coop, Navarre	2.3290 = \$3,260.60	2.3290 = \$4,541.55	2.3490 = \$4,580.55
Cooperative Grain, Hillsboro	2.1590 = \$3,022.60	2.1540 = \$4,200.30	2.1850 = \$4,260.75
Epp's Service, Elbing	2.1550 = \$3,017.00	2.2315 = \$4,351.43	2.1350 = \$4,163.25

Dallke moved to award the bid for areas one and three to Epp's Service in the amounts of \$3,017.00 and \$4,163.25, and to award the bid for area two to Cooperative Grain in the amount of \$4,200.30. Becker seconded and motion carried 3-0.

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March 30, 2018, Continued

ROAD & BRIDGE, CONTINUED:

Transport fuel bids were reviewed:	Tank #3 4,000 gals.	Tank #1 1,000 gals.	Unleaded 2,200 gals.	Total
Agri-Trails Coop, Navarre	2.3950	2.1400	2.1400	\$18,104.50
Cooperative Grain, Hillsboro	2.3600	2.1000	2.1030	\$17,818.60
Epp's Service, Elbing	2.3700	2.1135	2.1147	\$17,904.84

Becker moved to award the bid to Cooperative Grain in the amount of \$17,818.60. Dallke seconded and motion carried 3-0.

Hamm asked if the County could assist Dwayne Kaiser to finish cleaning out a box culvert near 300th and Eagle to improve drainage. Kaiser has cleaned what he can. Novak moved to assist with cleaning out the box culvert. Dallke seconded and motion carried 3-0.

Hamm reported that the City of Marion has requested use of a County motor grader and/or County personnel to assist with finishing a grading project estimated to take a few hours, because the City's equipment broke down. The Board agreed to allow a County employee operate County equipment to assist the City.

Hamm requested permission to purchase seven half-moon tanker culverts with headwalls at an approximate cost of \$7,200.00 each. Dallke moved to allow Hamm to purchase seven half-moon tankers. Becker seconded. Motion carried 3-0.

ROAD & BRIDGE WORK SESSION: The following topics were discussed:

- Resolution 82-23, current policy on private donors furnishing surfacing material on public County roads;
- Possible modification of policy to have County take over maintenance of roads if the landowner builds the base for access to farming/ranching operations;
- Possible resolution requiring employees to work for the County for a specific amount of time if the County invests a significant dollar amount for training (i.e. crane certification);
- Preparing a resolution to update the policy on installation/reimbursement of culverts;
- Sending letters and/or establishing enforcement procedures for farming to the road in County right of way;
- Hamm said there are two KDOT trucks with plows and spreaders for sale at \$22,000.00 each. Hamm informed the Board that two more may be available soon.
- Adding a map of the county and information about road projects on the County website;
- Development of long term and short term plans;
- Interaction and communication between townships and the County regarding potential road priorities;
- Hamm said the tickler system is in place and is working well.
- The County has become a member of the National Joint Powers Alliance (NJPA) for purchasing.

PUBLIC COMMENT: Mike Beneke said Road & Bridge has improved over the last couple years and is making progress.

Novak moved to adjourn. Becker seconded and motion carried 3-0. Meeting adjourned at 12:23 p.m.

Dianne R. Novak, Chairman

ATTEST: _____
Tina D. Spencer, County Clerk