

**RECORD OF PROCEEDINGS  
BOARD OF COMMISSIONERS  
MARION COUNTY, KS**

March 12, 2018

Commission met in regular session at 9:00 a.m. with Chr. Dianne Novak, Comm. Kent Becker, and Comm. Randy Dallke present. Also present were Co. Clerk Tina Spencer and members of the press. Present for portions of the meeting were Co. Counselor Susan Robson, Tom Britain, and Yvonne Cushenbery.

**CO. ATTORNEY:** Co. Attorney Courtney Boehm presented a quarterly update to the Board.

**ADMINISTRATIVE:** A Request for Qualifications & Price Quote (RFQ) for the pay plan study was reviewed by the Board.

- **Minutes:** Dallke moved to approve the minutes of March 5<sup>th</sup> as presented. Becker seconded. Motion carried 3-0.
- Change orders affecting 2017 and prior years' tax rolls were reviewed and signed by the Board.
- The February Clerk's Report, budget reports and department revenue reports were reviewed.
- A letter from USD 398 Supt. Ron Traxson about winter road conditions and safety was reviewed.
- A bid request for electrical work at the Park & Lake beach area stage was reviewed.
- Salary sheets were signed: John (Steve) Millett – change from Special Bridge to R&B Blacktop – no salary change, effective 2/21/2018 and Loyal Wedel and Derrick Ehlers from \$2,536.00/mo. to \$2,583.00/mo. effective 2/21/2018 – one year raise as Equipment Operator II.
- The Board approved by consensus approximately \$100.00 in expenses for sediment and water testing for K-State students currently studying the Marion County Park & Lake.
- Dallke moved to reimburse former Park & Lake Supt. Bryan Metz \$100.00 toward the purchase price of a microwave that Metz bought and installed at the Park & Lake house. Novak seconded and motion carried 3-0.
- **SCKEDD Appointment:** Becker moved to appoint Randy Collett as the SCKEDD representative for Marion County with Anthony Roy as an alternate. Dallke seconded and motion carried 3-0.
- County Board appointments/procedures were discussed.
- The Board agreed to begin future meetings with a short invocation prior to the flag salute.

**CO. COUNSELOR:** The minimum bid for the tax sale scheduled for March 23<sup>rd</sup> was discussed. Becker moved to set the minimum bid for properties on the tax sale at \$500.00. Novak seconded and motion carried 3-0.

Robson requested an executive session to discuss a lease agreement for five minutes with Spencer included. Novak moved to enter executive session to discuss a lease agreement with Robson and Spencer pursuant to K.S.A. 75-4319b (2) for attorney/client business for five minutes (from 10:02 a.m. to 10:07 a.m.). Dallke seconded and motion carried 3-0. Open session resumed with a motion by Novak to approve a lease agreement between Marion County and Isaac Hett, Park & Lake Supt. Dallke seconded and motion carried 3-0.

**EMERGENCY MANAGEMENT:** Dir. Randy Frank and Peabody Fire Chief Mark Penner joined the session. Frank asked to carry over of 48 hours of vacation. Dallke moved to carry over 48 hours of vacation for Frank to be used by June 30, 2018. Becker seconded and motion carried 3-0.

A Countywide burn ban was discussed. Penner indicated that a majority of the fire chiefs are in favor of the implementation of a countywide burn ban due to high fire danger. After further discussion, Dallke moved to implement a Countywide burn ban for seven days. Becker seconded and motion carried 3-0.

Frank requested that the Board give authority to the Chair to declare a state of disaster for the Fire Management Assistance Grant (FMAG) program. Dallke moved to authorize Comm. Chr. Dianne Novak to declare a disaster if required for the FMAG program. Becker seconded and motion carried 3-0.

Becker moved to allow Frank to grade a full scale exercise in Arizona. Novak seconded and motion carried 3-0. Travel expenses are to be paid with grant funds.

Novak moved to enter executive session to review an employee evaluation with Frank pursuant to K.S.A. 75-4319b (1) for personnel matters for 10 minutes (from 10:44 a.m. to 10:54 a.m.). Dallke seconded and motion carried 3-0. Open session resumed with no action.

The Countywide burn ban was discussed again. The Proclamation was prepared to be in effect until rescinded to avoid confusion about when the seven day period begins and ends. Novak moved to implement a Countywide Burn Ban in effect until rescinded. Dallke seconded and motion carried 3-0. An official proclamation was signed.

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March 12, 2018, continued

ADMINISTRATIVE: Dallke moved to enter executive session to discuss acquisition of property pursuant to K.S.A. 75-4319b (6) for preliminary discussion of acquisition of property for 10 minutes (from 10:58 a.m. to 11:08 a.m.). Becker seconded and motion carried 3-0. Open session resumed with no action.

Dallke moved to adjourn. Novak seconded and motion carried 3-0. Meeting adjourned at 11:10 a.m.

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Dianne R. Novak, Chairman

ATTEST: \_\_\_\_\_  
Tina D. Spencer, County Clerk

**BURN BAN PROCLAMATION**

The Board of Marion County Commissioners hereby implements a burn ban in the following area(s) in Marion County:

\_\_\_\_\_  
County Wide

THIS BURN BAN IS ISSUED DUE TO IMMINENT THREAT OF DISASTER THROUGH FIRE AND SHALL REMAIN IN PLACE UNTIL RESCINDED.

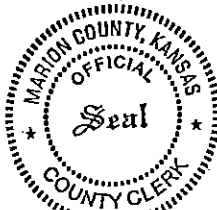
EFFECTIVE IMMEDIATELY, ALL CITIZENS AND VISITORS IN MARION COUNTY, KANSAS, ARE PROHIBITED FROM:

1. Careless use of smoking materials, including cigarettes, cigars and smoking pipes. Discard shall be in a manner to preclude threat from smoldering remains.
2. Building, maintaining, attending or using an open fire or campfire except in permanent stove or fireplaces or barbecue grills in developed recreation sites or residential lawns.
3. Burning of all fencerows, fields, pastures, grasslands, ravines, trash and debris, except that trash and debris may be burned in permanent stoves or permanent enclosures.
4. Using welding and / or torch equipment without fire protection equipment on site.

ALL LAW ENFORCEMENT AND FIRE DEPARTMENT AGENCIES IN MARION COUNTY ARE HEREBY DIRECTED TO ENFORCE THIS ORDER. KNOWING AND WILLFUL VIOLATION OF THIS ACT SHALL CONSTITUTE A CLASS A MISDEMEANOR AND ANY PERSON CONVICTED OF SUCH VIOLATION SHALL BE PUNISHED AS PROVIDED BY LAW K.S.A. 48-939, WHICH MAY RESULT IN UP TO ONE YEAR IN COUNTY JAIL AND/OR UP TO A \$2,500.00 FINE.

THE MARION COUNTY CLERK SHALL NOTIFY COUNTY DEPARTMENTS AND EACH CITY CLERK. THE EMERGENCY MANAGEMENT DIRECTOR SHALL NOTIFY THE KANSAS DEPARTMENT OF EMERGENCY MANAGEMENT (KDEM), EMERGENCY PERSONNEL AND THE MEDIA FOR PUBLIC NOTIFICATION.

So proclaimed on this 12 day of March, 2018.



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Dianne R. Novak, Chairman

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Kent Becker, Member

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Randy Dallke, Member

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Attest: Tina D. Spencer, Marion County Clerk